

Privileges and Procedures Committee

Machinery of Government Sub-Committee

(1st Meeting )

26th July 2023

**Part A (Non-Exempt)**

All members were present with the exception of Connétable R. Vibert of St Peter from which apologies had been received.

Deputy L.V. Feltham of St Helier Central, Chair  
Deputy T.A. Coles of St Helier South  
Deputy A. Howell of St John, St Lawrence and Trinity  
Deputy H.L. Jeune of St John, St Lawrence and Trinity

In attendance –

Miss. K. Boydens, Principal Committee and Panel Officer  
Mrs. J. Hales, Research and Project Officer

Note: The Minutes of this meeting comprise Part A

To appoint a Vice-Chair.	A1. The Sub-Committee approved the appointment of Deputy T.A. Coles as Vice Chair. It was noted that both the Chair and Vice Chair were members of the Reform Party however, no objections to the appointment on this basis were received.
Terms of Reference.	A2. The Sub-Committee approved the Terms of Reference.
Paper on the scope of the review and proposed consultation.	A3. The Sub-Committee discussed the recently circulated paper on the scope of the review. The Sub-Committee asked that some minor amendments be made to include input from the Bailiff, the Greffier of the States, Deputy Greffier of the States and Assistant Greffiers where applicable. It was agreed that organisation charts be sought from Governmental departments which would be circulated to the Sub-Committee in due course.
Briefing paper regarding the machinery of government key milestones.	A4. The Sub-Committee noted the recently circulated briefing paper regarding the Machinery of Government key milestones and agreed it would report back on any issues within the document at the next meeting. The tracker used by the Comptroller and Auditor General as a tool for following up on findings and recommendations within Government was discussed with the Chair informing the Sub-Committee that the Public Accounts Committee received regular updates from Government. It was also informed that a tracker used by Governmental Departments was due to be rolled out to Scrutiny Panels later in the year which may be useful for the Sub-Committee to view, once received.
To decide on the next steps of the review.	A5. The Sub-Committee requested information and background on the process of decision making within the States Assembly including Ministerial Orders and Ministerial Decisions.
Future meetings and	A6. The Sub-Committee agreed that it would meet monthly on a Wednesday morning from 9am to 10am. The Officer advised that meeting invites would be circulated in due

frequency of  
meetings.      course.